

Name of position	Coordinator (Full Time)
No. of positions – 1 Female Coordinator for Special Cells for Women, UTs of Jammu & Kashmir and Ladakh	Total- 1
Advertisement No:	07/TISS/Project/Special Cell for Women /December2021.
Last Date of Application	5 th of January 2022
Honorarium	INR42000/- per month

Vacancy for position of 01 female Coordinator for pilot Special Cells for Women, Union Territories (UTs) of Jammu & Kashmir and Ladakh, established with/in J&K Police and Ladakh Police, by Tata Institute of Social Sciences, Mumbai, with support of National Commission for Women (Government of India)

National Commission for Women (NCW), Government of India has undertaken collaborative work with the Tata Institute of Social Sciences (Mumbai) for demonstration of pilot units of Special Cell for Women under 'Violence Free Home – A Woman's Right' project from March 2021 for the period of 2 years.

The Special Cells for Women & Children approach – as initiated by Tata Institute of Social Sciences (TISS), Mumbai in 1984, creates space in the Police system for violated women to receive support through quality psycho-social- legal services provided by professional full-time social workers, within the criminal justice system, with a clear understanding that violence against women is a crime and it is the responsibility of the State to prevent and counter the same. The Resource Centre for Interventions on Violence Against Women (RCI-VAW), School of Social Work (TISS, Mumbai), is collaborating with NCW and Administration of UTs of Jammu & Kashmir and Ladakh for the establishment of 12 pilot Special Cell for Women in UTs of Jammu & Kashmir and Ladakh.

TISS issues this advertisement for one female Coordinator to coordinate the work across 12 pilot Special Cells for Women located in the following districts of UTs of Jammu & Kashmir and Ladakh:

Jammu Division: Jammu, Rajouri & Udhampur

Kashmir Division: Srinagar, Budgam, Ganderbal, Kulgam, Anantnag, Baramulla & Kupwara

UT of Ladakh: - Leh & Kargil

1. Eligibility criteria and preference

The candidate must have a post-graduate qualification in social work (M.A. in Social Work/MSW) from Central/Deemed/State-Recognized University. The candidates based in UTs of Jammu & Kashmir and Ladakh, possessing Master's degree in other social sciences such as Women Studies, Psychology, Sociology, may also be considered at the discretion of the Selection Committee.

Candidates must have minimum 4 years' relevant work experience on the issue of gender-based violence of which minimum one year experience in direct interventions on women's issues at the grass-root level and work experience in one or more of the following: women's rights/empowerment-based work with the State/UT, advocacy, strategic writing & planning, feminist social work practice.

Candidate must demonstrate ability to meet and engage with senior government officials towards meeting the objective of the project.

Candidate must demonstrate willingness to travel within UTs of Jammu & Kashmir and Ladakh and occasionally to other States as per programme requirements detailed in section on job description above, multi-task extensively, anchor specific Projects' & project personnel's work, work in feminist workplace environment, beyond '9-to-5 office' setting with varied groups of individuals.

Candidate must possess verbal and written fluency in local languages/dialects as spoken in the specific districts and working knowledge of English. Candidates should be proficient in use of MS Office.

2. Location and terms of service:

The stated position is full-time and based in UTs of Jammu & Kashmir and Ladakh. The selected Coordinator will be contractually employed and will be paid a consolidated honorarium of INR 42,000/- per month. Once appointed, the coordinator will be expected to reside in UTs of Jammu & Kashmir and Ladakh and travel regularly to the various districts where Cells are located and travel occasionally to other states as per project requirement (training, exposure fieldwork, campaigns, regional meetings etc.).

3. Role of the Coordinator includes:

- a) Overall project development at the UTs level
 - b) Overall responsibility for management of the project and financial accountability
 - c) Responsibility for maintenance of linkages between police and Steering Committee and the project
 - d) Bringing the issue of violence against women at various fora and levels, together with the Social Workers,
 - e) Reporting to the Steering Committee and the ADGP/IGP for relevant matters as required
 - f) Facilitating group performance appraisals, recruitment of social workers, addressing grievances, general administration, finance, etc.
 - g) Preparing detailed reports and engaging in systemic interventions so as to engage with the police to the issue of violence against women.
4. Advertisement for the position is available at the following link: <https://tiss.edu/project-positions/> on the website: www.tiss.edu
 5. TISS and NCW, GoI reserve the right to accept or reject in part or in full any or all the responses to this advertisement without assigning any reasons whatsoever.
 6. Interested candidates are required to send their detailed resume/ CV to jammukashmirspecialcells@tiss.edu on or before 5th of January 2022 at 6:00PM.

Dr. Trupti Jhaveri Panchal

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